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GOVT. OF ASSAM

**OFFICE OF THE PRINCIPAL, HRH THE PRINCE OF WALES INSTITUTE OF  
ENGINEERING & TECHNOLOGY, JORHAT**

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Ref: No. POW/NEQIP/2016/ 1716-I

Date: 27-07-2016

**Tender Document for Designing, Supply, Installation & Commissioning of  
Local Area Network at HRH POWIET, Jorhat**

**Tender Notice No. POW/NEQIP/2016/ 1716-I, Date: 27-07-2016**

**LAST DATE & TIME FOR RECEIPT OF TENDER : To be notified**  
**DATE & TIME OF OPENING : To be notified**  
**NAME AND ADDRESS OF THE TENDERER : Principal,**  
**HRH The Prince of Wales Institute**  
**of Engg. & Tech., Jorhat, Assam**

**FAX : 0376-2320074**

**TENDER PURCHASE DETAILS:**

Tender Documents can be obtained by downloading from <http://www.powietjrt.org> the cost of tender document amounting to **Rs. 500/- only** (Non-Refundable) should be submitted by means of demand draft only along with the tender document.

The demand draft must be in favour of the Principal, HRH The Prince of Wales Institute of Engineering and Technology, Jorhat, Assam, and payable at Jorhat

Demand Draft No. \_\_\_\_\_ Dated \_\_\_\_\_.

**EARNEST MONEY DETAILS (EMD): Rs. 20,000/- (Refundable)**

The Demand Draft pertaining to Earnest Money should be submitted along with the Tender Document. The demand draft must be in favour of the Principal, HRH The Prince of Wales Institute of Engineering and Technology, Jorhat, Assam, and payable at Jorhat

Demand Draft No. \_\_\_\_\_ Dated \_\_\_\_\_.

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**SECTION I**

**INVITATION FOR BIDS**

1. H.R.H. The Prince of Wales Institute of Engineering and Technology, Jorhat Assam invites sealed bids from eligible bidders for, Supply, Installation & Commissioning of Local Area Network at POWIET, Jorhat
2. Interested and eligible Bidders may obtain further information, if required, from the office of The Principal , POWIET, Jorhat
3. The bidding document may be obtained by downloading it from <http://www.powietirt.org>
4. The technical bid along with bidder's information should be submitted in the tabular form as per **Section – VII Deviation shall be submitted as enclosures point wise.**
5. The price bid should be submitted in the tabular form as per **Section – VIII.**
6. Bids will be opened in the presence of Bidder's representatives who choose to attend on the specified date and time.
7. In the event of the date specified for bid receipt and opening being declared as a Holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.

**The details of the tender are as under:**

<b>Sl. No.</b>	<b>Items</b>	<b>Description</b>
<b>1</b>	Scope of Work	Supply, Installation & Commissioning of Local Area Network with Wi-fi
b.	Cost of tender document	<b>500/-</b> (non-refundable)
c.	Last date& time of submission of bid	
d.	Date& time of opening of technical bid	
E	Date & time of opening of commercial bid	<b>To be Notified after completion of technical bid evaluation .</b>
F	EMD	<b>Rs. 20,000/-</b>
G	Place of opening of bids	POWIET, Jorhat
H	Address for communication	Principal, HRH The Prince of Wales Institute of Engineering and Technology, Jorhat, Assam

.....  
**Name and Signature of the Authorized signatory.**

## SECTION II

### INSTRUCTIONS TO BIDDERS

1. The Bidders shall give detailed tender in their own forms in two Bids in separate duly sealed envelopes. The envelopes shall bear the following inscriptions:

“Part - I Technical Bid-Tender for Supply, Installation & Commissioning of Local Area Network at POWIET, Jorhat

“Part - II Financial Bid- Tender for Supply, Installation & Commissioning of Local Area Network at POWIET, Jorhat

After placing both envelopes inside another envelop, the bid envelop shall be super scribed with Tender Subject, Tender notice No. and Due Date otherwise the bid will be rejected.

2. Bids shall be valid for a minimum period of 120 days after the due date.
3. Maximum Project duration from the date of issue of work order must be within 2 months
4. The Bids must reach the undersigned on or before the due date, i.e. Bids received after the due date and time is liable to be rejected. Institute will not be responsible for any postal delays. However, in the event of due date being a holiday or declared Holiday for POWIET, the due date for submission of the bids will be the following working day at the appointed time & venue.
5. Bids submitted by FAX/EMAILS will not be considered at all. Such tenders will be rejected without any notice to the bidder.
6. Bids (Technical Bids) received will be opened on the same day. Parties participating in the bid are requested to be available for opening of bids.
7. The Institute will preferably deal only with Companies/Firms who have their service centre/support infrastructure located for in Guwahati.
8. The quotations shall include all Specification as detailed in the tender. Silence in any of the Specification will be interpreted as non-conformity with purchaser’s requirement. Tender enquiry may make this point clear to avoid further correspondence seeking clarification.
9. The rates quoted should indicate clearly all applicable taxes and should be in INR
10. If required, bidders will be invited to give a presentation in POWIET, Jorhat on the proposed item. However, concerned vendor will have to bear his/her own cost of travel to Jorhat.
11. The tender is liable to be ignored if complete information is not given therein or if the particulars and date (if any) asked for in the terms and conditions are not mentioned.

12. All the pages of the bid should be signed along with company's seal.
13. Evaluation Criteria: - Evaluation will be based on the Technical Proposal. Price Bid will be opened for only those bidder who is technically qualified
14. The Institute authority reserves the right to reject any or whole quotations without assigning any reasons thereof and does not bind itself to accept the lowest quotations whatsoever.
15. That in case of any disputes between concerned parties under the contract dispute shall be settled through amicable resolutions and if not then only courts of Guwahati will have exclusive jurisdiction to try and entertain suits between the parties under the Contract.

### **SECTION III TERMS AND CONDITIONS**

1. The E.M.D. of the successful tenderer will only be released, when the successful bidder complete the installation and commissioning.
2. Interest will not be paid either on E.M.D. in any case for any period whatsoever.
3. Rates should be valid for a period of 120 days from the date of the opening of the price bid and that the Institute may give orders or repeated orders during this period.
4. The Institute Authority reserves the right to only procure some items at a time.
5. Payment will be made 100% after successful Installation to be certified by Institute Authority.
6. Bidders shall respond to Technical Specification in the prescribed format only as mentioned in **Section – VII** of Tender Document.
7. Bidders shall quote for price/commercial bid in the prescribed format only as mentioned in **Section – VIII** of Tender Document.
8. The terms and conditions of the tender are binding.

## SECTION IV

## DETAILS OF BIDDER

Sl. No.	Required Details	
1	Name of the Bidder	
2	Address of the Bidder	
3	Contact No.	
4	Fax No.	
5	Mobile No.	
6	Email	
7	Name of Authorized Signatory	
8	Sales Tax /CST No.	
9	Income Tax No. /PAN/ GIR No.	
10	Year of Establishment	
11	Name and address of Banker	
12	EMD Details DD No and date: Amount: ` Name of the Bank:	
15	Tender Document Purchase Details DD No and date: Amount : ` Name of the Bank:	

## SECTION V

### **ELIGIBILITY CRITERIA FOR PARTICIPATING IN THE TENDER (Valid & Up to date Documentary Evidence to be enclosed point wise)**

1. The Bidder must have been in the IT Business for at least 3 year. Documentary evidence in support of this to be attached along with the tender Response
2. Copy of PAN Card & Sales Tax Registration, should also be submitted along with the offer.
3. The registration number of the bidder along with the CST Number & TIN Number allotted by the Sales Tax Authorities must be given in the tender bid.
4. Proposed solution should be vetted by the OEM with assurance for minimum five years support on the quoted product and model.
5. The Data sheets / Cross reference documents and technical documents submitted should be available on the global websites of the respective product manufacturer and the URL links to the respective documentation should be provided in the compliance statement. Any document which is not available on the Global website of the OEM would be treated as invalid document submitted and noncompliance against the technical Specification asked in the tender.
6. OEM's authorizing multiple bidders for the tender should ensure all the authorized bidders quote 100% compliant BOM and the BOM should be same with the same part codes with all the Authorized bidders.
7. Preference would be given if the Bidder is ISO 9001 and ISO 14001 Certified
8. The Bidder should have the experience of executing campus networking project at least two Govt/PSU/Central/state Govt institution.
9. The bidder should have technically qualified engineer on their payroll. Please provide the documentary evidence for the same.
10. Interested bidder may visit the site and can propose the exact bill of Material while quoting.



Detail Specification is waited.